



## Eternal Reefs Instructions & Forms

To Order an Eternal Reef, please fill out the following three forms:

### A. Authorizations and Forms

- **Authorization for Final Disposition**  
Have the authorized family representative complete the "Authorization for Final Disposition" Form. This form needs to be signed by the legal custodian of the remains and witnessed. This form authorizes us to create the Memorial Reef.
- **Eternal Reefs Policy Statement**  
Have the authorized family representative read and sign the Eternal Reefs, Inc. Policy statement. This form explains our policies.
- **Eternal Reefs Order Form**  
Have the authorized family representative complete the Eternal Reefs, Inc. Order Form. This identifies the family contact person, the Memorial Reef selected, the inscription to include on the plaque, in which scheduled placement the Memorial Reef is to be placed, and any additional keepsake desired. This form also serves as the transmittal form.

### B. Shipping

- Mail these completed forms, along with payment for all items to:

**Eternal Reefs, Inc.  
PO Box 3811  
Sarasota, FL. 34230-3811**

*If you cannot attend the casting and you are mailing us cremated remains, please only ship via US Postal Service's Priority Express Mail. **Also please call us the day the remains are shipped so that we will be looking for them.** Additionally please call us if you have any questions.*

Phone: (888) 423-7333  
Email: [info@eternalreefs.com](mailto:info@eternalreefs.com)  
FAX: (941) 295-7949

**Eternal Reefs, Inc. is now a 501(c)3 organization (non-profit) and a part of the Genesis Reef Project. Your contribution to build a memorial reef may be tax deductible. Please check with your tax adviser to determine eligibility.**



# Order Form

Deceased: \_\_\_\_\_

Memorial Reef Selection:        **Mariner**                                **Nautilus**  
   **(Circle one)**                                **Eternal Reefs Direct**  
   **Aquarius**

Placement Location and Date: \_\_\_\_\_

### Authorized Family Representative Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

e-mail \_\_\_\_\_

Phone #: \_\_\_\_\_ Relationship to Deceased: \_\_\_\_\_

Authorizing person signature \_\_\_\_\_ Date \_\_\_\_\_

### Payment Information:

Item	Qty	Cost
Memorial Reef		\$
Boat Dedication Reservation - \$75/person		\$
Extra Plaques		\$
Extra Certificates		\$
Other Items		\$
<hr/>		
Total Cost		\$

**Enter your Plaque Text Here**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please include all text (i.e. name, birth date & death date, inscription, quotes, etc.). Dates may be listed in either years only xxxx - xxxx or by entering dates this way: xx/xx/xxxx – xx/xx/xxxx. Standard plaques are round and 6" in diameter.

**Circle One:** Check / Credit Card (American Express, Discover, MC, or Visa)

Please check below if you wish to pay by credit card and enter the email address to which we will email a Square invoice. Square is our credit card processor and you will be able to access their secure website from the invoice to enter your credit card information.

Check here if paying by credit card

Email Address: \_\_\_\_\_

**MILITARY HONORS**

If deceased is a veteran and requests a flag and ceremony, please enter dates of birth & death, social security number and attach form DD-214.

Dates B \_\_\_\_\_ D \_\_\_\_\_

SSN# \_\_\_\_\_

## AUTHORIZATION FOR FINAL DISPOSITION

**NOTICE: THIS IS A LEGAL DOCUMENT. IT CONTAINS IMPORTANT PROVISIONS CONCERNING THE FINAL DISPOSITION OF CREMATED REMAINS. THE FINAL DISPOSITION OF CREMATED REMAINS IS IRREVERSIBLE AND FINAL. READ THIS DOCUMENT CAREFULLY BEFORE SIGNING.**

**NAME OF DECEASED INDIVIDUAL** \_\_\_\_\_

A. I certify that I am the legal custodian of the cremated remains of the deceased, and I have legal authority to authorize the final disposition of these remains. Initial: \_\_\_\_\_

B. I hereby authorize Eternal Reefs, Inc. to take possession of these remains and handle the final disposition as follows: Utilize the remains in the creation of a Memorial Reef and to handle the deployment of the Memorial Reef. Initial: \_\_\_\_\_

C. I hereby certify that these are the remains of :  
\_\_\_\_\_. Initial: \_\_\_\_\_

D. I understand the obligation of Eternal Reefs, Inc. shall be limited to the final disposition (Placement) of the cremated remains as directed herein. Initial: \_\_\_\_\_

E. The legal custodian of these remains agrees to release and hold Eternal Reefs, Inc., its affiliates and their agents, employees and assignees harmless from any liability or causes of action, including attorney fees and the expense of litigation in connection with the disposition of the cremated remains including if the legal custodian fails to properly identify the remains. Initial: \_\_\_\_\_

F. The sales warranty is limited to providing the service that Eternal Reefs, Inc has agreed to provide in accordance with the terms of the agreement and in a manner that complies with industry standards. There are no other warranties expressed or implied and any damages shall be limited to the refund of the disposition fee paid. Initial: \_\_\_\_\_

G. I understand that should I wish to attend the dedication ceremony, there is a per person charge for attendance that is not included in the cost of the reef. Initial: \_\_\_\_\_

**Signature of Legal Custodian:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name (Printed)** \_\_\_\_\_

**Street** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Signature of Witness** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Witness Name Printed** \_\_\_\_\_



## Eternal Reefs, Inc. Policy Statement

### Permits/Locations

- A) If for any reason Eternal Reefs, Inc. is unable to place a Memorial Reef at the selected location and the Memorial Reef has not yet been cast, the family will be offered the option of either being included with any other comparable placement, or a full refund of monies paid.
- B) If the Memorial Reef has been cast, and for any reason Eternal Reefs, Inc. is unable to place the reef at the selected location, Eternal Reefs, Inc. will offer the family another available placement location and Eternal Reefs Inc. will be responsible for any additional costs associated with the placement.

### After placement

Eternal Reefs Memorial Reefs have a long and tested history of stability during storms. Eternal Reefs will make every reasonable effort to place the Memorial Reefs so that they will not be affected by storms or the impacts of boating activities or any other maritime activity, accident or circumstance. Under no circumstances will Eternal Reefs, Inc. be held responsible for any damage or relocation of Memorial Reefs after placement.

### Multiple sets of remains

Eternal Reefs will accept multiple sets of remains for casting into a single Memorial Reef under the following conditions;

1. Only a single set (1) of remains can be placed into an Aquarius (small) Memorial Reef.
2. No more than two (2) sets of remains can be placed into a Nautilus (medium) Memorial Reef.
3. No more than four (4) sets of remains can be placed into a Mariner (large) Memorial Reef.
4. An additional fee for handling multiple sets of remains may be charged.
5. Pets may be included in individual units and may be considered additional sets of remains.
6. There may be limitations as to the names and text included on the Memorial Reef plaque.

### Timeframes

Eternal Reefs will make every effort to assure timely casting and deployments of all Memorial Reefs. Permitting and tentative timeframes for casting and deployment will be discussed with the family with the understanding that these are construction projects that can be delayed by weather or other factors beyond our control.

### Broken Units

Rarely Memorial Reefs may break during transportation. In the unlikely event this should happen, Eternal Reefs, Inc. will at its expense recast the Memorial Reef from pieces of the original Memorial Reef. Eternal Reefs will only be responsible for costs associated with the shipping and deployment of the recast Memorial Reef.

All policies are subject to amendment or change without notice.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
(Authorized Family Representative)